**Capital Region PRISM 2021 RFP Selection Criteria**

# Awards

Request for proposals are generally awarded on justifications and feasibility aligned to the Capital Region PRISM 2021 Work Plan. Applications should also demonstrate projects that follow a recommended framework of response to address priority objectives. Proposals demonstrating a framework of response for invasive species management will receive a greater consideration of funding. The PRISM will present prospective applications to a Steering Committee that governs work executed on our behalf. Selected RFP proposals will demonstrate the greatest feasibility and meet selection criteria to a high degree. **The scope of work should provide a clear connection to invasive species issues or concerns.** The Steering Committee would especially like to encourage proposals for projects that, if selected, will clearly address the goals, objectives, and outcomes as outlined in our [**2021 Work Plan**](https://www.capitalregionprism.org/rfp.html) and priority examples stated below.

**Capital Region PRISM Priority Examples:**

* **Stop Tier 1 or 2 invasive species infestations through Early Detection and Rapid Response, Control, Management and Restoration**. All proposed control projects must outline project steps. Eradication projects focused on Tier 1 or 2 invasive species are preferred over containment, suppression, or exclusion efforts. Control projects that manage early detection species or species whose abundance is regionally low or where feasibility of control is high are preferred. Proposals that address invasive species other than Tier 1 or 2 species, that pose a legitimate ecologic threat, will be considered but need justification on the feasibility of work.
* **Surveys for Early Detection Species.** Surveys for Tier 1 and/or Tier 2 invasive species beyond what is documented in iMapInvasives and EDDMaps. Surveys for Tier 1 and/or 2 species in areas where an introduction pathway exists. Survey methodology will be defined to determine highly probable areas that could support target invasive species. Early detection of invasive species at sites where species are absent, but likely present in low abundance, and evaluate the threat to conservation targets that include rare species and natural areas of statewide significance. Proposals that address species other than Tier 1 and 2 will be considered but need justification on the value of efforts.
* **Raise public awareness of Tier 1 and Tier 2 Early Detection/Prevention Species.** Address introduction pathways of forest pests, pathogens, or species approaching the region. Invasive species programming should enhance public awareness of invasive species issues with documented results such as number of events and number of participants engaged. Programs that focus on prevention or early detection that have broad application, will be preferred. Programs can include wide spread Tier 3 or 4 species.
* **Improve the scientific understanding of the extent, ecological impact, and effective controls of invasive species in the Capital Region PRISM through research.**

**Evaluation:**

1. Does the scope of work provide **a clear connection to invasive species issues or concerns and clearly demonstrate actions tied to the Capital Region PRISM priority objectives and 2021 work plan such as…**
   * + Prevention, education, and outreach strategies.
     + Creation of early detection and rapid response networks.
     + Implementation of treatments or best management practices for invasive species control.
     + Restoration efforts.
     + Post treatment monitoring.
     + Support research involving studies pertaining to the ecological impact or effective control of invasive species.

* ***If yes go to step 2. If no reject the proposal***.

1. Is the proposal feasible and contain clear and reasonable justifications?

* ***If yes go to step 3. If no reject the proposal***.

1. Does the organization have the capacity to complete the proposal with in the given time frame?

* ***If yes go to step 4. If no reject the proposal.***

1. If the funding request is for a value between $2500 and up to $10,000 are measures or elements present addressing, a framework of response in prioritizing work efforts, and/or integrated pest management strategies [If applicable].

* **If yes score the proposal. If clearly no reject the proposal.**

1. If the funding request is for a value between $10,000 and up to $25,000 are the selection criteria met above and; Is there a land/lake management plan present and/or invasive species management plan contained in the application. If yes score the proposal. \*Early detection surveys do not need a management plan\*

* ***If yes score the proposal. If clearly no reject the proposal.***

**Criteria:**

**The scope of work should provide a clear connection to invasive species issues or concerns and clearly demonstrate objectives tied to the Capital Region PRISM priority objectives and work plan.**

**Is the work proposal well justified with stated methods for achievement?**

***Addressing Capital Region Work Plan and Prism Priority Examples (40%).***

* Importance of work (15 points),
* Priority objectives (10 points)
* Stated proposed solution to the problem (15points)

**Is the proposal feasible with well-defined results/outcomes, with units of work to be accomplish identified?**

***Measurable Results, Outcomes, and Feasibility (30%)***

* Measure of Success (15 point)
* Capacity (10 point)
* Partnership (5 points)
* Imap Invasives Account and Reporting (5 points)

**Does the scope of work proposed demonstrate explicit budget justifications?**

***Personal Services, Equipment/Tools, Materials Supplies, Outside Services and Quotes (25%)***

* Complete and detailed Budget Form (25 points)

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| **Points** | **Capital Region PRISM 2021 Proposal Selection Criteria** |
| **0-40** | **1. Importance (0- 15 points)**  How well does the proposal justify, provide feasibility, and convey the importance of conducting a project?  - is there a problem statement?  - has the geographic location and breadth of application been described?  - is the targeted invasive species described with NYS Threat Ranking Value and Capital Region PRISM Tier List?  - Is the work being executed in or near an ecologically significant area, important habitat, and/or a conservation management  area? Does the conservation target area fall within or near a NY Invasive Species Prioritization Map Models for a “Risk of  Spread,” “Ecological Significance,” and/or “Protected Area” as designated by a High Comprehensive Score and/or are  conservation priority species or habitats located in or near the geographic region where the proposed work would occur?  -How well does the proposal have broad implications or applications, as shown for example by relevance  to the entire PRISM region (and other regions), a wide range of species, and/or a wide range of audiences?  - is the project innovative?  - for education outreach or prevention are audiences identified?  **2. Priority Objectives (0 -10 points)**  -How well does the proposal address one or more objectives in the PRISM’s 2021 Work Plan or Priority Examples?  **3. State the Proposed Solution (0 -15 points)**  - How well does the proposal justify a solution to the stated problem?  - Is the proposed work likely to meet its stated goals and objectives?  - Are the best management strategies utilized and practical given the environment and objectives of the work?  - If applicable was an analysis of the Invasive Plant Management Decision Tool executed, or Integrated Pest Management  approaches outlined and identified? [as related to proposals seeking to execute invasive species management practices]  - Are practices for post monitoring of treatments outlined?  - Are incidental damages to native populations considered when applicable?  - Are restoration practices included in the proposal when applicable?  - Does the applicant provide a land/lake management plan or Invasive Species Management Plan if  applicable for higher levels of funding? \*ISMP / Management Plan is not needed for Early Detection Surveys\* |
| **0 -15** | **4. Measures of Success**  - Are examples of previous successful application of planned techniques or approach identified?  - How will the success of the proposed work be evaluated?  - Evaluation of the projects outcome identified?  - Potential long term successes of the project stated?  - Does the proposal state methods or practices for post treatment monitoring and reporting? |
| **0-10** | **5. Capacity**  -Does the organization and key personnel have the capacity/ability to complete the proposed project well?  -If not how does the proposal address needed resources to complete the project? |
| **0-5** | **6. Partnership**  -Does the proposed work involve multiple partners? (higher points for more organizations/stronger partnerships)  -Is the applicant an active PRISM partner? (conducting joint efforts in field, committee member etc.) |
| **0-5** | **7. iMap Invasive Account**  - is the stakeholder a registered user of iMap Invasive? |
| **0-25** | **8. B 1-4 Budget Table, Budget Justification, Time Frame/Calendar, and Reporting**  -Is the funding request well justified, demonstrated, and cost effective?  -Are costs for personal services, sub-contractors, equipment, materials, supplies, outside services, well identified?  - Has the prior history of working with subcontractors been demonstrated?  - Are sub-contractor costs included with detailed description of work to be performed and itemized?  - Are NYS State Permits filed and fees considered months in advance? <https://www.dec.ny.gov/about/39381.html>  - Are disposal and removal fees considered and listed?  - Are indirect cost included / Are significant matches in kind identified?  - Will the work be completed in a reasonable time frame (provide a schedule)?  - Method of reporting results or work identified? |

Notes

Contract Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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